

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 20 July 2022
Report for: Approval
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2022/23

Summary

This report sets out the proposed work programme for the Committee for the 2022/23 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme has been produced taking into account statutory deadlines in relation to completion and approval during 2022/23 of the Council's 2021/22 Accounts and Annual Governance Statement.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Accounts and Audit Committee is asked to approve the 2022/23 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
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Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts / Financial Management
20 July 2022	Agree Committee's Work Programme for 2022/23 Training workshop to be arranged outside of the meeting on the 2021/22 Financial Outturn and Statement of Accounts					
	- 2021/22 Head of Internal Audit Annual Report - Internal Audit Monitoring Report (Q4 2021/22)	- Audit Strategy Memorandum 2021/22 - Audit Progress Report	- Strategic Risk Register Report	- 2021/22 Draft Annual Governance Statement - Accounts and Audit Committee 2021/22 Annual Report to Council		-Treasury Management update (Annual Performance Report 2021/22) -2021/22 Revenue Budget Monitoring Outturn and Capital Investment Programme Outturn Reports -Financial Management Code Update
28 September 2022	- Internal Audit Monitoring Report (Q1 2022/23)	- 2021/22 Audit Progress Report	(See Financial Management – Insurance Performance 2021/22) -Strategic risk update	- 2021/22 Annual Governance Statement	- Counter Fraud and Enforcement Team Update Report	- 2022/23 Budget Monitoring and Prudential Indicator Reports (Period 4) - Insurance Performance Report 2021/22

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	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts/Financial Management
24 November 2022	- Internal Audit Monitoring Report (Q2 2022/23)	- 2021/22 Audit Completion Report (Mazars) - External Auditor Appointment Update (Director of Finance and Systems)	- Strategic Risk Register Report.			- Approval of Annual Statement of Accounts 2021/22 - Treasury Management : 2022/23 Mid-Year Performance Report - 2022/23 Budget Monitoring and Prudential Indicator Reports (Period 6)
1 February 2023	Training: Treasury Management briefing session to be arranged outside of meeting					
	- Internal Audit Monitoring Report (Q3 2022/23)	- Auditor's Annual Report 2021/22	- Strategic risk update		(Anti-Fraud and Corruption update, within Internal Audit monitoring report)	- Treasury Management Strategy - 2022/23 Budget Monitoring and Prudential Indicator Reports (Period 8) - Procurement update (STAR)

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14 March 2023	- 2023/24 Internal Audit Plan / Internal Audit Charter and Strategy	- Audit Progress Report	- Strategic Risk Register Report - Strategic Risk update: Cyber Security	- Report on arrangements for 2022/23 Annual Governance Statement		- 2022/23 Budget Monitoring and Prudential Indicator Reports (Period10) -Accounting Policies